



# Wedding & Event Planning

Full Planning | Coordination | Design



OUR SIGNATURE IS *Style* OUR PASSION: *Perfection*

[www.stunningandbrilliantevents.com](http://www.stunningandbrilliantevents.com)

# Full Planning

## YES TO I DO

From the moment you are engaged until you are on your honeymoon, Stunning & Brilliant Events provides full service wedding planning and coordination for the busy bride and groom. We begin by finding a wonderful location for your ceremony and reception, creating a master to do list, and discussing your budget. S&B Events is involved with securing the vendors for your event, as well as helping with design and decor. We will be there throughout your entire engagement to assure that you are on schedule for a STUNNING day!

## INCLUDES

- Up to { 4 } 1 hour consultations with Bride, Groom, and Planner { in person or via phone call }
- Up to { 4 } 1 hour Vendor Meetings
- Secure Venue & Vendors { Up to 10 vendors }
- Access to Aisle Planner { Our online program to keep up with ALL contracts, budget, seating chart, & RSVP }
- Vendor Recommendations
- S & B Customized To-Do List
- Room Blocks
- Color Design & Rental Inspiration
- Selection & Management of Rentals
- Unique Ideas
- Layout of Ceremony/Reception
- S & B Events Detailed Timeline
- Research Ideas for Wedding & Give Suggestions
- Up to 120 hours / Save 30 Hours for Month Of
- INCLUDES OUR EXCLUSIVE CANCELLATION INSURANCE; FOR UP TO 50K POLICY
  - Policy will be in client name
  - Covid-19/Coronavirus/Sars-cov-2 is not covered by this policy
- Includes Stunning & Brilliant Package



## PRICING

For pricing information, please reach out to your nearest location for personalized assistance.

\$100 for each Vendor over 10 will be added to your contract prior to your Wedding if you do not exceed the 60K

If the entire wedding budget exceeds 60K for Full Planning we will then charge a flat rate of 10%



“When they say you won’t have a thing to worry about the day of the wedding, they mean it! Organized, pleasant, and professional are some of the words that describe S & B. Every step of the way they were a great resource about questions concerning various aspects of the wedding. If you are debating about a planner, I wouldn’t hesitate to hire them. I would say S & B was the best money we spent!”

# Partial Planning

## TYING THE KNOT

This package is for the bride that has plenty of time and creativity on her hands, but needs some guidance along the way. Stunning & Brilliant Events will get you started in all aspects of your wedding planning. Our exclusive timeline will keep you on track during the entire planning process and will help you avoid feeling overwhelmed. We will give you ideas, along with a list of vendors that we think are the best fit for you. Of course you are always more than welcome to give us a call or email us when you need additional help. We will join with you again 6 weeks out from your wedding day.

## INCLUDES

- Up to { 3 } 1 hour consultations with bride, groom, and planner { in person or via phone call }
- Up to { 2 } 1 hour vendor meetings
- S & B Events Detailed Timeline
- Access to Aisle Planner Our online program to keep up with ALL contracts, budget, seating chart & RSVP
- Research Ideas for Wedding & Give Suggestions
- Vendor Recommendations
- S & B customized To-Do List
- Room Blocks
- Layout of Ceremony/Reception
- Research Ideas for Wedding & Give Suggestions
- Selection & Management of Rentals
- Includes Stunning & Brilliant Package
- Up to 80 hours / Save 30 Hours for Month Of

## PRICING

For pricing information, please reach out to your nearest location for personalized assistance.

\$100 for each Vendor over 10 will be added to your contract prior to your Wedding if you do not exceed the 50K

If the entire wedding budget exceeds 50K for Partial Planning we will then charge a flat rate of 7%



# Month Of

## STUNNING & BRILLIANT

This package is for the bride that has planned her special day from start to finish but still needs someone to direct and assist on the weekend of her wedding. Stunning & Brilliant Events is here to help with making sure everything is in place, all the vendors are on site, and that you are stress free. We will meet with you at least 4 weeks from your wedding day to gather everything that you've planned { All Contracts & Vendor Contact Information, Etc. }. We will speak to each vendor and let them know that we will handle everything from that point forward. This eliminates the last minute urgent vendor phone calls to you! We will continue close communications as the wedding day approaches to make sure that everything is going to be STUNNING!

## INCLUDES

- Up to 30 hours
- Up to 2 hour consultation with Bride, Groom and Planner 4 weeks prior to wedding date which includes a walk through of the venue.
- Reach out to all vendors and let them know S&B handles everything from this point forward
- S & B Events Detailed Timeline & Layout
- Create S & B Bridal Party Agenda { 1 week prior }
- Attend Rehearsal { up to 1.5 hours }
- Day of: { Up to 10 hours } Assist Bride, Groom and Bridal Party. Distribute Corsages and Bouquets, Pin Boutonnieres.
- Setup of Personal Items { Guest Book, Favors, Place Cards, Bridal Portrait, Cake Knife Set, programs etc. } Secure Gifts.
- Help with the Bustle of the wedding dress. On this day we will meet with each vendor as they arrive on-site and oversee the venue decor & setup as planned, so it is STUNNING and just what the Bride and Groom imagined. We want to ensure that the S & B Events Detailed Timeline & Layout will establish the flow of the events including the introductions of the wedding party, 1st dance, speeches, cake cutting, and departure of Bride & Groom.
- We provide wedding day emergency kit ...it's your day....so make sure it is a Stunning & Brilliant Day!

## PRICING

For pricing information, please reach out to your nearest location for personalized assistance.

\*\*More than 10 vendors will be additional \$100 per vendor to coordinate \*\*



## Rehearsal Dinner

- Send Design Questionnaire { Clients Fill Out }
- Visit Rehearsal Dinner site
- Color Palette
- Pick out Linens { Request Swatches }
- Create Reception Layout
- Secure Vendors { Up to 7 }
- Setup Day of
- Order Items Needed { Napkins/ Koozies Etc. }
- Unique Ideas
- Flower/Decor for Rehearsal Dinner
- Includes Timeline/Agenda for Day of
- Up to 25 hours { 8 used for day of }
  - **\*\*More than 7 vendors will be additional \$100 per vendor to coordinate\*\***
  - If the entire Rehearsal Dinner budget exceeds 50K we will then charge a flat rate of 7%
  - **\*\*all items, decor, & rentals are additional\*\***

## Proposals

- Professional Photographer for 1 hr
- Red Rose Petals { 5 dozen }
- Glass Vases & LED Candles { 24 }
- Champagne Flutes
- Bottle of Champagne
- Small Table / 3 Custom Printed Photos
- Bluetooth Speaker { Play Songs at Location }
- Dinner Reservations
- Setup & Break Down
- Up to 8 hours

**\* For pricing information, please reach out to your nearest location for personalized assistance.\***



## Design Service

- Send Design Questionnaire { Clients fill out }
- Visit Ceremony/Reception site
- Color Palette
- Pick out Linens { Request Swatches }
- Create Ceremony & Reception Layout
- Pick out Bridesmaid dresses & Pick out Tux
- Unique Ceremony & Reception Ideas
- Boutonnieres & Bride/Bridesmaid Bouquets
- Flower/Decor for ceremony & reception
- Rental List to send over to Rental Companies
- Includes Timeline for Day of
- up to 20 hours
- **\*\*all items, decor, & rentals are additional\*\***

## Additional Services

- Assembly of Invitations
- Addressing of Invitations
- Out Of Town Welcome Bags
- Deliver Welcome Bags
- Engagement Party
- Bachelor Party
- Bachelorette Party
- Programs
- Steam Iron Linens
- Vendor Research
- Venue Research
- Design/Decor
- Clean Up Crew
- & Much More